



December 2017

IMPORTANT INFORMATION ABOUT 2018 PARENT PAYMENTS

Dear Parents/Carers,

Rowville Primary School is very proud of the range of programs that we have put in place to cater for the needs and interests of our students. On an annual basis School Council prepares a budget to provide resources to support our high quality educational programs, administration, facilities development and maintenance. Rowville Primary School's income is currently funded from two sources:

- **Department of Education and Training (DET) Student Resource Package (SRP)** to pay for school administration, utilities and services, staff salaries, urgent works, maintenance, cleaning and general school operations.
- **Payments and contributions provided by our parent community which are an essential component of funding.** Locally raised funds are the major source of our educational and school program funding and this comes from:
 - Essential Student Learning Items payments
 - Voluntary Financial Contributions

Parents/Carers are responsible for ensuring that their children are provided with essential student learning items (Stationery and other consumables). With our ability to purchase in bulk, we have negotiated, on behalf of parents, essential student learning items:

- consumable supplies to each classroom and specialist area
- student book packs

These are well below the retail price and high in quality, which provides consistency to the implementation of our educational programs.

BULK ITEMS: It is absolutely vital that the school receives payment from all families for the Essential Educational Items. The payments listed are the minimum amount considered essential to enable School Council to continue providing the high quality standards that we have come to expect at Rowville Primary School.

BOOKPACKS:

For 2018 families will be able to order their book packs online and make all payments online at the same time via the WINC website; <https://www.winc.com.au/backtoschool/> using the unique code 126869 as per the information in the attached letter.

Once payments have been made, book packs will be delivered to your home by the supplier. **The school office staff can provide either phone or personal assistance from December 6th with ordering or payment.**

PAYMENTS AND BOOK PACK DELIVERY

Families can order book packs and pay for essential student learning items online from 05/12/2017 until 22/12/17 to ensure delivery in January 2018. In order to prevent multiple deliveries the orders will be held until the 15th January and will be delivered within that week. Instructions for ordering with the login are attached. Delivery will be to your home address and items are to be brought to school on the first day in 2018 (Wednesday, 31st January).

Parents/carers also have the option of providing book packs themselves. If parents/carers choose to provide equivalent materials, this should be done in consultation with the school, as items should meet the specifications provided by the school. There may also be certain items that due to their nature, may only be provided by the school.

VOLUNTARY CONTRIBUTIONS: The Voluntary Working Bee Contribution, Voluntary Revegetation Contribution and Voluntary Groundsman Contribution are suggested amounts per family and this can be varied. These contributions enable us to continue to enhance our school property and maintain the gardens.

1-to-1 Student Device Laptop Program is being continued in 2018 for Years 3 to 6 as part of the standard curriculum. An information sheet explaining the 1-to-1 Student Device Laptop Program has been provided to all families in these year levels.

We ask that families experiencing financial difficulties make personal contact with the Business Manager at the office, who can assist with arranging alternative payment options. Alternative payment options include an instalment plan for the Essential Student Learning Items (\$195.00) divided into four payments due in February, March, May and July 2018. Parents/carers may also include the Voluntary Financial Contributions into the instalment plan if they wish. Book packs are not included in the instalment arrangement.

CAMPS, SPORTS & EXCURSION FUND (CSEF)

CSEF will be provided by the Victorian Government to assist eligible families to cover the costs of excursions, camps, sporting events and incursions. If you hold a valid means-tested concession card or are a foster parent, you may be eligible for CSEF. The allowance will be paid to the school to use towards expenses relating to camps, sports and excursion events for the benefit of your child. The CSEF cannot be used for essential student learning items, 1-to-1 laptop program, year 6 graduation or voluntary contributions. The annual CSEF amount per student will be \$125 for primary school students. Parents/carers will be notified when 2018 applications open.

SCHOOL UNIFORM

Uniform can be purchased from Klad Sport, 8 Macro Court, Rowville. Phone: 9763-0266.

Opening hours are

- Monday – Thursday, 8.30am – 5.00pm / Friday, 8.30am – 4.30pm / Saturday, 10.00am – 1.00pm.
- Klad Sports will be closed from 22nd December and will reopen 15th January
- Rowville Primary School operates a second hand uniform shop at the school every Wednesday from 2.30pm to 3.20pm. This is run by a volunteer parent.
- State Schools' Relief is available to families experiencing hardship and may cover the cost of new school uniforms, shoes, and more to assist families in need. Please speak to the Principal or Business Manager for assistance.

All Parent Payments can be made online via the WINC website. Alternatively, if parents have difficulty with this, book packs may be ordered and paid for manually at the school office. Order forms are available at the school office from Tuesday 5th December.

For further information please refer to the Rowville Primary School Parent Payment Policy, Hardship Policy and Refund Policy available on the school website.



Anne Babich
Principal



Vikki Fitzgerald
School Council President

SUMMARY

PARENT PAYMENTS AND VOLUNTARY CONTRIBUTIONS 2018

Payable via WINC OR at the office:

<p>ESSENTIAL STUDENT LEARNING ITEMS (per child in Foundation to Year 6) Parents/Carers are requested to pay for all Essential Student Learning Items for their child, which includes the stationery materials distributed in the classroom for all curriculum areas, eg classroom consumables for English, Mathematics, Information Technology, Visual Arts, LOTE, Italian Kitchen/Garden Program, Inquiry Units, Physical Education and Performing Arts. (\$195 per child not including the cost of the book pack).</p>	\$195.00 per child
<p>VOLUNTARY WORKING BEE CONTRIBUTION (per family) - assists to provide mowing services and garden bed maintenance. Parents are encouraged to pay the contribution in lieu of attending working bees.</p>	Amount variable Suggested amount \$10
<p>VOLUNTARY REVEGETATION CONTRIBUTION (per family) - assists with tree planting and revegetation of the school grounds.</p>	amount variable Suggested amount \$10
<p>VOLUNTARY GROUNDSMAN CONTRIBUTION (per family) - assists with the employment of a Groundsman for litter control, daily upkeep and enhanced safety of school grounds.</p>	amount variable
<p>VOLUNTARY ROWVILLE PRIMARY SCHOOL BUILDING FUND DONATION (per family) Parents are invited to donate to the Rowville Primary School Building Fund which accepts tax deductible donations from families and the wider community. Proceeds will be used to enhance and develop the school buildings. A receipt will be provided for use with your tax return.</p>	Amount variable

Book Packs

When parents/carers order book packs there is an option to purchase a complete pack, the table below lists the complete book pack price. To order online, log on to and enter the unique code 126869

Alternatively, parents may select the items they would like to purchase. The cost of those items will be calculated on the WINC website. Both these options are available to parents/carers who choose to place and pay for their book pack orders at the office.

Should the order fall below \$50 a delivery charge will apply.

Year Level	Cost of Complete Book Pack
Foundation	\$66.49
Year 1	\$58.92
Year 2	\$75.89
Year 3	\$52.11
Year 4	\$64.12
Year 5	\$82.45
Year 6	\$57.21

How to order:

1. Log onto <https://www.winc.com.au/backtoschool/>
2. Type in our School ID 126869 to access a list of items that we have selected.
3. Follow the prompts to place your order.

In addition to the book pack items available for ordering, you may also add any additional products that you require to purchase at special WINC Back to School prices. For more information, please refer to the FAQs on the WINC Back to School Website, or contact the dedicated WINC Back to School customer service on 1800 268 625.

DATES TO REMEMBER

Tuesday 5 th December	Online ordering and payment via WINC website open
Wednesday 20 th December 2017	Last day for Parent Payments at the school office in 2017
Friday 22 nd December, 2017	Last day of Term 4 – students dismissed at 2.30pm – Office closed from 3.00pm
Friday 22 nd December 2017	Last day to order online for delivery the week of 15/01/18
Friday 26 th January, 2018	Australia Day public holiday
Monday 29 th January 2018	Curriculum Day – office open from 12.00pm to 4.00pm
Tuesday 30 th January 2018	Curriculum Day - office open from 12.00pm-4.00pm
Wednesday 31 st January 2018	Students commence at 8.45am for 2018 school year

Rowville Primary School

Steps for 2018 Parent Payments and Contributions

1. Go to <https://www.winc.com.au/backtoschool/> and log in using the Rowville Primary School School ID: 126869 (in the blue Parents window) as per example below:



Get Started!

Login or register below to access a wide range of Back to School supplies.

Schools <small>Already registered?</small> Username <input type="text"/> Password <input type="password"/>	Parents <small>Already have your 6 digit School ID?</small> 126869 <input type="text"/> <input type="button" value="Login"/>
--	--

2. Select your child's year level, as per example below:

MAKE MORE HAPPEN*Conditions apply.ROWVILLE PRIMARY SCHOOL

Get ready for Back to school

Spend over \$100
Receive \$20
The Athlete's Foot gift card

Spend over \$200
Receive \$50
The Athlete's Foot gift card

*Terms & Conditions Apply. Only eligible individuals can apply.

HomeChange your School »Select your Year »Select Elective »Build your Pack »Other Products »Check your Cart »Proceed to Checkout »

Select Year

1 Logged in as: Rowville Primary School.
[Change your School](#)

2 Select your Year














School Name: Rowville Primary School

Year List

- Foundation Year - Kindy/Prep/Reception
- Year 1
- Year 2
- Year 3
- Year 4
- Year 5

3. Under Item 4 -“Build your pack” and remove unwanted items from the list by changing the quantity to 0 – the total will then change. “Add pack to cart”. As per example below:

4 Build your Pack

Item	Price	Quantity	Subject
 Olympic Scrap Book Minisaurus Bond 168x240mm 64 page	\$1.08	<input type="text" value="1"/>	All
 Olympic Scrap Book Megasaurus Bond 335x245mm 64 page	\$0.97	<input type="text" value="1"/>	All
 Tudor Exercise Book 300x215mm 32 Page 20mm Ruled	\$0.66	<input type="text" value="4"/>	All
 Tudor Exercise Book A4 48 Page 24mm Dotted Thirds	\$0.46	<input type="text" value="1"/>	All
 Crayola Chalkboard/Whiteboard Duster	\$2.66	<input type="text" value="1"/>	All
 Tudor Exercise Book 300x215mm 32 Page 20mm Ruled	\$0.66	<input type="text" value="1"/>	All
 Olympic Scrap Book Megasaurus Bond 335x245mm 64 page	\$0.97	<input type="text" value="4"/>	All
 Jasart Wire Bound Visual Diary A5 110gsm 120 Page	\$2.86	<input type="text" value="1"/>	All
 Essential Supplies	\$195.00	<input type="text" value="1"/>	ESSENTIAL STUDENT LEARNING ITEMS (Includes Stationery Materials Distributed In The Classroom For All Curriculum Areas.)
 Voluntary P & C Contribution	\$10.00	<input type="text" value="1"/>	VOLUNTARY FINANCIAL CONTRIBUTION - WORKING BEE (per Family - Assists To Provide Mowing Services And Garden Bed Maintenance.)
 Voluntary P & C Contribution	\$10.00	<input type="text" value="1"/>	VOLUNTARY FINANCIAL CONTRIBUTION - REVEGETATION (per Family - Assists With Tree Planting And Revegetation Of The School Grounds.)
 Voluntary P & C Contribution	\$10.00	<input type="text" value="1"/>	VOLUNTARY FINANCIAL CONTRIBUTION - GROUNDSMAN (per Family - Assists With The Employment Of A Groundsman For Litter Control, Daily Upkeep And Enhanced Safety Of School Grounds.)
 Voluntary P & C Contribution	\$10.00	<input type="text" value="5"/>	VOLUNTARY FINANCIAL CONTRIBUTION - ROWVILLE PRIMARY SCHOOL BUILDING FUND DONATION (\$50 Per Family - The Fund Accepts Tax Deductible Donations From Families And The Wider Community. Receipt Provided For Your 2016-2017 Tax Return.)

4. Continue to “Check your cart” and/or “Proceed to checkout” and make payment.