

# Rowville Primary School

## Outside School Hours Care Policy

### **PURPOSE**

To ensure that we provide the highest quality of outside school hours care in a safe, enjoyable, stimulating, and caring environment.

### **RATIONALE**

We value the importance of play and meaningful leisure as part of middle childhood. We believe that children make sense of their world, through being actively engaged in their environment.

We promote the assurance of the safety, welfare and wellbeing of all children attending the outside school hours care program, recognising each child as an individual with their own unique needs, culture and interests.

We believe that it is essential to provide an environment where children can feel comfortable, can seek feedback and support with their ideas and interests and the ideas and interests of others. Children need possibilities to grow, extend and challenge themselves in an environment in which they trust.

We respect that the documentation created by educators and children collaboratively belongs to the child, and are respectful in the methods used to present and share these records.

### **IMPLEMENTATION**

- To develop strong reciprocal relationships with families and children, so we can ensure children feel a strong sense of belonging to and within the program.
- To create an environment that is friendly and familiar so children and their families can feel relaxed and at ease.
- To promote open communication about routines, events and children's experiences within the program, with due respect given to everyone's right to the protection of personal information.
- To encourage and value families' involvement in the program, providing regular and varied opportunities for families to contribute.
- To provide a program that fosters self-esteem and confidence in children and encourages mutual respect and teamwork between staff members and between staff and children.
- To provide a program that offers a wide range of play and recreational experiences, including activities that promote physical, creative and aesthetic development and the learning of life skills.
- To ensure children are treated equitably, whilst acknowledging and catering for diversity and individual needs, including children with differing abilities.
- To encourage and value children's input in program planning, providing regular and varied opportunities for children to state their needs and ideas.
- To provide a safe and healthy environment for children, staff and families.
- To provide a healthy and balanced menu, adhering to current hygiene practices and food handling requirements and meeting the needs of individual children.

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- The Rowville Primary School OSHC school council sub-committee will work together with CAMP Australia to reflect, review and promote continuous improvement and quality within the out of school hours care program at Rowville Primary School.
- To ensure effective communication between CAMP Australia and the Rowville Primary School OSHC school council sub-committee.
- To meet the National Standards for Childcare and strive to achieve the highest level of quality as determined by the Outside School Hours Care Quality Assurance System.

### EVALUATION

The Policy will be revised every three years by School Council at the time of contract renewal for CAMP Australia.

This Policy was ratified by School Council on 22<sup>nd</sup> June 2016  
and is due to be reviewed in June 2019