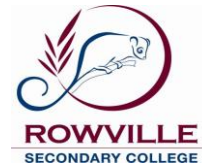




DET International CRICOS Code - 00861K



## ROWVILLE PRIMARY SCHOOL AND ROWVILLE SECONDARY COLLEGE TRAFFIC MANAGEMENT POLICY

### Purpose

The Department of Education and Training has an expectation that all schools will provide a safe physical environment for staff and students. Both Marsh Consulting and Knox City Council have identified the use of the Paratea Drive staff carpark as a drop off and pick up area by parents/carers as posing a significant threat to the safety and wellbeing of students. The aim of this policy is to provide a clear traffic management plan for the shared carpark of Rowville Primary School and Rowville Secondary College so that we ensure the safety of students, staff and parents at both schools.

### Guidelines

Two peak times were identified as posing a significant risk to the safety of students. The leadership teams from Rowville Primary School and Rowville Secondary College developed a plan to manage the traffic in the Paratea Drive Carpark.

### Implementation

- The Paratea Drive car park is a car park for the staff of Rowville Primary School and Rowville Secondary College.
- The staff carpark in Paratea Drive cannot be used as a student drop off and pick up area.
- Signage and marking will be undertaken to make it clear to all members of the community that this is a staff carpark.
- Only staff and authorised users will be able to enter the Paratea Drive carpark at the peak times around commencement and conclusion of each day.
- In consultation with Rowville Secondary, a traffic officer will be employed to ensure that members of the community comply with this safety request.
- All DET employees and authorised users will be issued with a parking pass that will be on display in the vehicle.
- Families that use the disabled parking bay will be admitted to the car park if they have a visible disabled sticker.
- Families are permitted in the car park for the delivery and collection of students to the Team Kids Outside School Hours Care program.
- Families are encouraged to use Simon Avenue and Stud Park Shopping Centre for drop off and pick up.
- Vicroads Safety & Road Rules states that cars must be stationary when passengers are leaving vehicles.

### Evaluation

This policy will be reviewed as part of each school's three-year review cycle.

Vic Government Schools Reference:

<http://www.education.vic.gov.au/school/principals/management/Pages/traffcmgt.aspx>

This policy was ratified by School Council on 28 April 2021 and will be reviewed in April 2022.